



**Gujarat Energy Limited**  
*(Erstwhile Gujarat Gas Limited)*

**Archival Policy**

**[Effective from: 14<sup>th</sup> May, 2026]**

# **Archival Policy**

## **I. Preface:**

In terms of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (for short “Listing Regulations”), Gujarat Energy Limited (“**the Company**”) is required to have the Archival Policy in relation to the information that have been disclosed to the Stock Exchanges and have been hosted on the Website of the Company under Regulation 30. Accordingly, the Board of Directors has formulated and adapted the Archival Policy (for short “Policy”).

## **II. Scope:**

This Policy shall govern the disclosure and archival of only such contents that have been hosted on the website of the Company pursuant to the compliance with the Regulation 30 of the Listing Regulations in relation to disclosure of events or information. Disclosure/ archival/ removal/ deletion of other contents displayed/ hosted on the website shall be out of the purview of this Policy.

## **III. Policy:**

The Company shall disclose on its website for a minimum period of 5 years, all such material events or information which has been disclosed to stock exchange(s) pursuant to the requirements under Regulation 30 of the Listing Regulations. Thereafter such disclosures shall be available in the archive folder for a further period of two years.

The website of the Company shall be reviewed on regular intervals for ensuring compliance with the above requirements.

## **IV. Policy Review:**

In case the Policy is required to be amended due to any change in the regulatory requirement or due to any other reasons, the Policy shall be appropriately modified with the approval of the Managing Director of the Company.

## **V. Dissemination of Policy:**

In compliance with the Regulation 30 of the Listing Regulations, this Policy will be uploaded on the website of the Company.

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